

Research Paper – final review
symmetry between citations and WC page (6L)

Everything that is cited in a paper must appear on the Works Cited page.

Everything that is listed on your Works Cited page must be cited somewhere in your paper.

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quality of sources

- **You may not use Wikipedia as a source for your RP.**
- **Remember our initial discussion and review of sources. Only use credible sources unless you are introducing a different kind of source (comment, blog post, etc.) as such.**

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formatting parenthetical citations (6M)

- Parenthetical citations include the first word or words of your WC entry. If your source has an author, the PC includes the author's last name. ex: (Smith)
- If your source does not have an author, the PC should include the title (or the beginning of the title - if it is long), formatted exactly as it is in the WC page. ex: ("Running")
- If you have multiple sources with identical beginnings, include enough information to distinguish one source from another.

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punctuation and parenthetical citations (6D)

Periods and commas should be omitted from inside the quotation marks and placed after the parenthetical citation. Question marks and exclamation points should be included inside the quotation marks, with a period following the parenthetical citation.

- Incorrect: Jack tells Ralph, "I like my new look." (45)
 Correct: Jack tells Ralph, "I like my new look" (45).
 Correct: Jack asks Ralph, "Do you like my new look?" (45).
 Correct: Jack tells Ralph, "I love my new look!" (45).

note: when DQs are NOT followed by a parenthetical citation, the end punctuation mark goes inside the quotations.

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no first person language (2K)

Unless we have had a specific conversation about it, the only places where it is appropriate to use first person language are in the opening and closing paragraphs. It is NEVER appropriate to use “you” in an research paper.

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numbers (3H)

Write out all numbers up to and including one hundred. In addition, write out numbers that can be written in two words (ten million, three thousand, etc.) If you must start a sentence with a number, write it out.

Note: When using age as an adjective (i.e. five-year-old), use hyphens.

This rule does not apply to page references in parenthetical citations.

*For decades, write: 1960s (notice – no apostrophe).

*For centuries, write: seventeenth century (notice - no capitalization); or 1600s.

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no slang

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Introduce your DQs (6C)

The lead-in to the DQ should put the DQ into context by doing some combination of introducing the speaker, introducing the setting, or explaining the context for the DQ.

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see pages 18 and 23 in your writing guide for sample papers and WC pages.

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Essential grammar errors to avoid:

Complete sentences! Look for run on sentences.

Comma splices (2B)

Dependent / Independent clause commas (4C,D)

Commas after introductory phrases (4H)

Remember: Commas exist to add clarity to your writing. Us them!!